

**APPENDIX B**  
**Allegation of Misconduct**

**INVESTIGATION & RECOMMENDATION**

1. Investigate allegation(s); interview witnesses and student
2. Written **notice** to student of allegations and Honor Code violations
3. Communicate with student to discuss 1-2; encourage **student to respond** in writing; review possible sanctions; work with student as appropriate
4. HCO representative/counselor consults with supervisor(s) and HCO Advisory Committee as appropriate
5. Findings and recommendation:
  - I. All recommendations for No Action, Counsel and Education, Referral, or Warning are final upon approval of the HCO Director and not subject to further review.
  - II. All recommendations for Probation will be approved by the HCO Director, and are final decisions upon approval unless student submits timely request for administrative review.
  - III. All recommendations for Suspension Withheld, Suspension or Dismissal cases will be approved by *both* the HCO Director and the Associate Dean of Students, and are final decisions upon approval unless student submits timely request for administrative review.
6. Written Decision delivered to student



**Administrative Review (if requested by student)**

I.

- NO ACTION
- COUNSEL & EDUCATION
- REFERRAL
- WARNING



◦ No review

II.

- PROBATION



◦ Review\* by Associate Dean of Students  
◦ Decision of Associate Dean is final

III.

- SUSPENSION
- DISMISSAL
- SUSPENSION WITHHELD



◦ Review\* by Dean of Students  
◦ Decision of Dean is final

*\*Note: if relevant new information arises during Review that could have affected the Decision, return to HCO and continue investigation*