

APPENDIX B Allegation of Misconduct

INVESTIGATION & RECOMMENDATION

1. Investigate allegation(s); interview witnesses and student
2. Written **notice** to student of allegations and Honor Code violations
3. Communicate with student to discuss 1-2; encourage **student to respond** in writing; review possible sanctions; work with student as appropriate
4. HCO representative/counselor consults with supervisor(s) and HCO Advisory Committee as appropriate
5. Findings and recommendation:
 - I. All recommendations for No Action, Counsel and Education, Referral, or Warning are final upon approval of the HCO Director and not subject to further review.
 - II. All recommendations for Probation will be approved by the HCO Director, and are final decisions upon approval unless student submits timely request for administrative review.
 - III. All recommendations for Suspension Withheld, Suspension or Dismissal cases will be approved by *both* the HCO Director and the Associate Dean of Students, and are final decisions upon approval unless student submits timely request for administrative review.
6. Written Decision delivered to student



Administrative Review (*if requested by student*)

I.

- NO ACTION
- COUNSEL & EDUCATION
- REFERRAL
- WARNING



◦ No review

II.

- PROBATION



◦ Review* by Associate Dean of Students
◦ Decision of Associate Dean is final

III.

- SUSPENSION
- DISMISSAL
- SUSPENSION WITHHELD



◦ Review* by Dean of Students
◦ Decision of Dean is final

**Note: if relevant new information arises during Review that could have affected the Decision, return to HCO and continue investigation*